Hours

Building & Safety Division is open Monday Through Friday 7 AM to 5 PM, excluding holidays.

Construction

There is to be no Construction on Sundays or Holidays (New Year’s, Memorial Day, July 4th, Labor Day, Thanksgiving and Christmas).

Work hours are 7 AM to 7 PM, Monday through Saturday.

Plans

Code

2016 California Building, Plumbing, Mechanical, Electrical Codes.

Calculations for All Plans

Two (2) duplicate sets of Energy, Climate Zone 15; Structural, 110 MPH Windspeed; Truss Calculations (if applicable) with a letter of approval from Engineer of Record.

Checklist of Items Required

Obtain a copy of Plan Review Submittal Checklist.

Contractors

Be prepared with proof of contractors license; current city business license and proof of workers compensation (unless exempt); and if an agent or employee is obtaining permits, furnish a notarized letter naming those with authority to obtain permits on behalf of the business.

Property Owners

If anyone other than you or your licensed contractor is obtaining permits, furnish a notarized letter naming those with authority to obtain permits on your behalf.

Utility Contact Numbers

Southern California Edison (Electric) 800-684-8123
Imperial Irrigation District (Electric) 760-398-5811
Southern California Gas 800-427-2200
Verizon (Telephone) 800-837-4966
Coachella Valley Water District 760-398-2651
Riverside County Health Dept.(Pool/Food) 760-320-1048
Riverside County Health Dept.(Septic) 760-863-7570
Riverside County Fire 760-324-4511 X307
Waste Management/Burrtec 760-340-2113
Spectrum 866-874-2389
Riverside County Sheriff 760-836-1600