

**CITY OF RANCHO MIRAGE  
69825 HIGHWAY 111  
RANCHO MIRAGE, CA 92270  
(760) 324-4511**

**ADDENDUM TO  
REQUEST FOR PROPOSALS  
FOR  
RANCHO MIRAGE AMPHITHEATER IMPROVEMENTS  
DESIGN SERVICES**

**ISSUED:  
JANUARY 6, 2022**

**PURPOSE:**

This Addendum (“Addendum”) is being issued to provide scope of service addition, clarification, and deletion, inclusion of job walk sign-in sheet, and answers to questions about the City of Rancho Mirage Request for Proposals for Rancho Mirage Amphitheater Improvements Design Services, dated December 6, 2021 (“RFP”), which questions prospective bidders submitted requesting further details regarding the RFP. Included below are said questions and answers thereto, all of which shall be made part of the RFP by inclusion into this Addendum.

**GENERAL INSTRUCTIONS:**

This Addendum constitutes an integral part of the RFP and shall be read in conjunction with the RFP. Where inconsistent with the RFP, this Addendum shall govern. It is the responsibility of all respondents to the RFP to conform to this Addendum. Unless specifically changed herein, all other requirements, terms and conditions of the RFP remain unchanged. All respondents must acknowledge receipt of this Addendum by signing and submitting the form that is attached to this Addendum as Exhibit “A.”

**CLARIFICATION TO ESTIMATED SCHEDULE:**

**ESTIMATED SCHEDULE**

The following schedule is proposed to select Design Professional:

- |                     |  |
|---------------------|--|
| • December 6, 2021  | Request for Proposals released                           |
| • December 15, 2021 | Mandatory Amphitheater Job Walk at 9:00 a.m.             |
| • January 13, 2022  | Addendum Due Date – All written questions due by 4:00 pm |
| • January 20, 2022  | Addendum Published                                       |
| • February 1, 2022  | Proposals Due  |
| • February 8, 2022  | Selection of Design Professional                         |
| • February 17, 2022 | Contract Award   |
| • March 1, 2022     | Notice to Proceed  |

**DELETION AS SHOWN BELOW TO SCOPE OF SERVICES, SECTION B. SPECIFIC SERVICES TO BE PROVIDED, SUBSECTION 5. ENERGY DESIGN.**

5. Energy Design
  - a. Provide construction drawing details and specifications for energy efficiency and/or temperature conditioning measures. ~~in the garage/apparatus area.~~

**ADDITION AS SHOWN BELOW TO PROJECT RECORD PAGE (PDF PAGE 39 OF 67).**

Some items in this list include scope that would be considered as separate projects and is for project record only (PDF page 39 of 67).

### **INCLUSION OF JOB WALK SIGN-IN SHEET.**

See attachment.

### **QUESTIONS AND ANSWERS:**

**Question 1:** I'm reaching out to you to ask if there is a Sign-In sheet for today's Pre-Bid meeting for the city's Design for Rancho Mirage Amphitheater Improvement RFP? If so, would it be possible to obtain that list?

**Answer 1:** Sign-in sheet attached.

**Question 2:** The grassy area inside the east gate area; will we keep grass?

**Answer 2:** Concrete with broom finish.

**Question 3:** Does the City have security cameras?

**Answer 3:** We have a few, but plan to add more.

**Question 4:** (Referring to backstage area) – Will there be any changes to the staging room?

**Answer 4:** No.

**Question 5:** (Referring to green room area) – Are the backstage restrooms for cast and crew only?

**Answer 5:** Yes.

**Question 6:** (Referring to green room area) – Is this the meet and greet area?

**Answer 6:** Yes.

**Question 7:** Where do the performers park?

**Answer 7:** No designated performer parking

**Question 8:** Is there a full kitchen on site?

**Answer 8:** No. A full kitchen will not be provided for cooking on site. Intent is to provide prep kitchen only.

**Question 9:** Is there a concession stand?

**Answer 9:** No.

**Question 10:** Can you conduct A/V projections from top of audience stadium?

**Answer 10:** Yes.

**Question 11:** What is the current means of IT communication with site

**Answer 11:** The City's Information Services Dept is currently working with an inefficient wireless dish set up.

**Question 12:** Does the City have full construction documents in a usable format?

**Answer 12:** In pdf format only.

**Question 13:** What is involved in the two-week turnaround approval process? Does this go to both Parks & Recreation and City Council for approval?

**Answer 13:** Requires City Council approval. Once a set of plans are available, they will be forwarded to the City Engineer and Building Official for approval, followed by questions and correction requests.

**Question 14:** Will this require review by Architectural Review Board?

**Answer 14:** No.

**Question 15:** What is the City budget for this project and will it include construction costs?

**Answer 15:** Current budget for the total project is \$2,750,000.00 including construction costs.

**Question 16:** How much has been allocated for construction?

**Answer 16:** Construction only cost is currently not set. Total project budget is \$2,750,000.00. Once design is complete and an engineer's estimate is established. Then a construction cost will be budgeted.

**Question 17:** Does the City have a geotechnical report?

**Answer 17:** Successful bidder will need to provide current geotechnical report.

**Question 18:** Will the City hire on the outside for preconstruction services?

**Answer 18:** No, it will remain in-house.

**Question 19:** Does the City have a template for submissions?

**Answer 19:** No.

**Question 20:** Is there anything we should avoid?

**Answer 20:** Conceptual drawing is the general intent.

**Question 21:** Value engineering?

**Answer 21:** Not anticipated at this time.

**Question 22:** Is there a construction period we need to stick to? When can we start?

**Answer 22:** Can start as soon as possible. City staff will do their best to keep amphitheater available.

**Question 23:** Who will purchase appliances?

**Answer 23:** Appliance to be included in design and construction bids.

**Question 24:** Do we need to view the restrooms? Are they ADA-compliant?

**Answer 24:** The restrooms are ADA-compliant.

**Question 25:** Are all utilities available?

**Answer 25:** Yes.

**Question 26:** Do we need to bring gas in?

**Answer 26:** No, we will go electric.

**Question 27:** Any plans for solar?

**Answer 27:** No.

**Question 28:** Does the City have standards in place?

**Answer 28:** Yes.

**Question 29:** Any special footings?

**Answer 29:** As-builts and specs will provide upon request to City Project manager.

**Question 30:** Do we need to retain a landscaper for the terrace, or will the City provide landscaper? How about engineers?

**Answer 30:** Responsibility of bidder.

**Question 31:** Who will be the contact person from the City?

**Answer 31:** Charlie Nesbit, Project Manager.

**Question 32:** Is the sound and lighting system good?

**Answer 32:** Yes.

**Question 33:** Are there any leaks from the roof?

**Answer:** No.

**EXHIBIT "A"**

**ADDENDUM RECEIPT  
ACKNOWLEDGEMENT FORM**

By signing this form, I hereby acknowledge receipt of the Addendum dated January 6, 2022 ("Addendum") to the City of Rancho Mirage Request for Proposals for Rancho Mirage Amphitheater Improvements Design Services, dated December 6, 2021 ("RFP"). I agree to include this signed instrument as part of any proposal package submitted in response to the RFP and Addendum.

\_\_\_\_\_  
By:

\_\_\_\_\_  
Title:

Date: \_\_\_\_\_, 20\_\_\_\_

PRE-CONSTRUCTION MEETING  
 CP 21-371  
 RMCP AMPHITHEATER VENUE IMPROVEMENTS  
 RMCP AMPHITHEATER

WEDNESDAY, DECEMBER 15<sup>TH</sup>, 2021 - 9:00 A.M.

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