

**CITY OF RANCHO MIRAGE  
69825 HIGHWAY 111  
RANCHO MIRAGE, CA 92270  
(760) 324-4511**

**ADDENDUM TO  
REQUEST FOR PROPOSALS  
FOR  
WEBSITE HOSTING, SECURITY & MAINTENANCE SERVICES  
ISSUED:  
May 25, 2022**

## **PURPOSE:**

This Addendum (“Addendum”) is being issued to provide answers to questions about the City of Rancho Mirage Request for Proposals for Website Hosting, Security & Maintenance Services, dated May 9, 2022 (“RFP”), which questions prospective bidders submitted requesting further details regarding the RFP. Included below are said questions and answers thereto, all of which shall be made part of the RFP by inclusion into this Addendum.

## **GENERAL INSTRUCTIONS:**

This Addendum constitutes an integral part of the RFP and shall be read in conjunction with the RFP. Where inconsistent with the RFP, this Addendum shall govern. It is the responsibility of all respondents to the RFP to conform to this Addendum. Unless specifically changed herein, all other requirements, terms and conditions of the RFP remain unchanged. All respondents must acknowledge receipt of this Addendum by signing and submitting the form that is attached to this Addendum as Exhibit “A.”

## **QUESTIONS AND ANSWERS:**

**Question 1:** Have you ever worked with any Canadian vendors?

**Answer 1:** Not to City’s knowledge.

**Question 2:** If not, are you opposed to the idea?

**Answer 2:** No.

**Question 3:** Are there any potential funding issues that may make this impossible?

**Answer 3:** Not to City’s knowledge.

**Question 4:** Are there budget constraints to be aware of?

**Answer 4:** No.

**Question 5:** We've recently completed another town website that is a great starting point for your needs. That budget was in the \$45,000-\$50,000 range, and while your site may require a few more bells & whistles, that would be an initial starting point for budget. Is that an appropriate starting point for your project?

**Answer 5:** The City is requesting that all RFP responders present their fair market pricing for the scope of services listed in the RFP.

**Question 6:** Will any of your websites feature an ecommerce element?

**Answer 6:** No.

**Question 7:** Are there any specific hosting needs that are not currently being met?

**Answer 7:** Not to City's knowledge.

**Question 8:** Who is your current WordPress host?

**Answer 8:** Sucuri.net

**Question 9:** Are you able to list your current hosting environment's CPU & RAM allocation?

**Answer 9:** This information is not available.

**Question 10:** What is your desired server layout?

**Answer 10:** The server layout is up to the RFP responder.

**Question 11:** Pageview Estimate.

**Answer 11:** See below.

ranchomirageca.gov: 32,000/mo  
covid19.ranchomirageca.gov: 450/mo  
ranchomirageenergy.org: 1,000/mo  
relaxranchomirage.com: 3,500/mo  
tasteofsummerranchomirage.com: 300/mo

**Question 12:** We never charge for pageviews, but it is insightful for gauging resources.

CDN Usage\*

**Answer 12:** This information is not available.

**Question 13:** What do you estimate your monthly CDN usage to be?

**Answer 13:** This information is not available.

**Question 14:** Monthly Bandwidth Estimate?

**Answer 14:** This information is not available.

**Question 15:** How much bandwidth does your site(s) typically send each month?

**Answer 15:** This information is not available.

**Question 16:** Estimated Disk Storage\*

What is the total amount of disk storage (in gigabytes) that you will need?

**Answer 16:** See below.

ranchomirageca.gov: 7GB  
covid19.ranchomirageca.gov: 1.5GB  
ranchomirageenergy.org: 500MB

relaxranchomirage.com: 4GB

tasteofsummerranchomirage.com: 500MB

**Question 17:** If a prime vendor subcontracts with a hosting provider, what is the budget for hosting requirements?

**Answer 17:** The City is requesting that all RFP responders present their fair market pricing for the scope of services listed in the RFP.

**Question 18:** Please share any unique details of the websites that you would like to or need to retain on the new website through this migration?

**Answer 18:** All public facing forms and links need to be retained through the migration.

**Question 19:** What is the estimated budget for the project?

**Answer 19:** The City is requesting that all RFP responders present their fair market pricing for the scope of services listed in the RFP.

**Question 20:** Is the scope of work applicable for all the 5 websites?

**Answer 20:** Yes.

**Question 21:** Do you want us to redesign the websites or maintain and update?

**Answer 21:** Maintain and update is fine to start, but a redesign should be considered within a two-three year period.

**Question 22:** Will we maintain, manage, and update the current CMS of your websites?

**Answer 22:** Yes, at least until a redesign occurs.

**EXHIBIT "A"**

**ADDENDUM RECEIPT  
ACKNOWLEDGEMENT FORM**

By signing this form, I hereby acknowledge receipt of the Addendum dated May 25, 2022 ("Addendum") to the City of Rancho Mirage Request for Proposals for Website Hosting, Security & Maintenance Services, dated May 9, 2022 ("RFP"). I agree to include this signed instrument as part of any proposal package submitted in response to the RFP and Addendum.

\_\_\_\_\_  
By:

\_\_\_\_\_  
Title:

Date: \_\_\_\_\_, 2022