



CITY OF RANCHO MIRAGE

ADMINISTRATION & LEGAL

69-825 Highway 111, Rancho Mirage, CA 92270

General: 760.324.4511

(For City Use Only)

Application No.: _____

Planning _____ Pre-Inspection _____

Final Inspection _____

WELL WATER TURF CONVERSION REBATE PROGRAM

ABOUT THE PROGRAM

The City of Rancho Mirage is offering a rebate for eligible Homeowner Associations (HOAs) supplied by well water who convert green or golden-brown lawns (with full thatch attached) to drought tolerant landscaping. The HOA Turf Conversion Rebate Program pays an incentive of \$1.00 per square foot of live turf converted, up to a maximum of 25,000 square feet of turf conversion, which equates to a maximum of \$25,000 for new landscape conversion projects. **Limited to one project per HOA.**

All HOA Turf Conversion Rebate Projects shall be pre-approved by the City before work can begin. If you begin or complete your project before applying and receiving pre-approval from the City, your project will not be eligible for a rebate. **No retroactive rebates will be approved.** Eligible projects are funded on a first-come, first-served basis. There is no guarantee that funds will be available.

Applications may be submitted in person, by postal mail to City Hall, or by email to Jessica Pulliam, Senior Management Analyst, at JessicaP@RanchoMirageCA.gov. Your application will be reviewed, and you will be contacted for a pre-site inspection. Do not begin your project before receiving your written pre-approval. Applications are processed in the order they are received. Incomplete applications will not be processed until all required information is received. **A complete application includes all of the following:**

1. Application form with all required initials and signatures
 - Initial each page of the Program's Terms and Conditions.
 - Complete and sign the application.
 - Provide a letter of authorization if not the property owner of record or HOA.
2. Internal Revenue Service (IRS) W-9 Form
3. Two (2) 11"x17" copies and one (1) digital (e.g., PDF) copy of a fully dimensioned landscape and irrigation design plan prepared by a landscape architect licensed in the State of California in accordance with Rancho Mirage Municipal Code (RMMC) Section 17.24.030. The landscape plan must be approved prior to Project pre-approval.
 - Include an irrigation design plan and planting details. If artificial turf is proposed, artificial turf details and specification sheets shall be submitted.
4. Other requirements deemed necessary by City staff. Please note additional information may be needed necessary after review of the application by staff.

For information on the City of Rancho Mirage's landscape standards, please contact the Planning Division by phone at (760) 328-2266 or email at Planning@RanchoMirageCA.gov

For information regarding the Turf Conversion Rebate Program and rebate status, please contact Jessica Pulliam, Senior Management Analyst, at (760) 324 4511 or JessicaP@RanchoMirageCA.gov

ELIGIBILITY CRITERIA

1. The Project Area must be watered using a private pump, recycled water, or be designated as a mixed zone by the Coachella Valley Water District (CVWD) and must be ineligible for the CVWD Turf Conversion Rebate for domestic water users to qualify for this program. Domestic water users are not eligible for this rebate program as they qualify for an existing rebate program.
2. The Project Area shall have a green or golden-brown lawn (with full thatch attached).
3. Eligible areas are defined as the area outside perimeter walls that abut a City street and shall contain existing live turf to be converted. **The Project Area shall be a minimum of 500 square feet, up to a maximum of 25,000 square feet.**



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TERMS AND CONDITIONS

1. The Applicant shall:
 - Complete, sign, and submit the Rebate Program Application to the City for approval.
 - Complete and sign an Internal Revenue Service W-9 Form. The federal tax code treats landscape rebates as taxable income.
 - Submit two (2) 11"x17" copies and one (1) digital (e.g., PDF) copy of a fully dimensioned landscape and irrigation design plan prepared by a landscape architect licensed in the State of California in accordance with Rancho Mirage Municipal Code (RMMC) Section 17.24.030.
 - The landscape plan shall comply with the City's landscape development standards pursuant to RMMC Chapter 17.24 Landscaping Standards.
 - Project Areas for the turf conversion shall be clearly defined and designed to be compatible with established parkways.
 - Plant selection shall be water efficient and drought tolerant. Only efficient and water conserving irrigation systems shall be used.
 - Applicants shall refer to the Invasive Plant Inventory prepared by the California Invasive Plant Council (Cal-IPC), U.S. Department of Agriculture (USDA) invasive noxious weeds database, and the plant selection standards of the Riverside County Agricultural Commissioner prior to selection of any plant species for landscaping.
 - Landscape and irrigation design plan shall include the following turf conversion information, at minimum:
 - Square footage of live turf to be converted into drought tolerant landscaping.
 - Square footage of artificial turf, if applicable
 - Planting table shall include the scientific name, common name, quantity, size, symbol, Water Use Classification of Landscape Species (WUCOLS) factor.
 - When inorganic groundcover is used, it shall be in combination with live plants.
 - Except for artificial turf, artificial plant material is prohibited.
 - Groundcover may decomposed granite (DG), rock, and gravel. Provide square footage.
2. Applicant agrees to schedule and allow City representative(s) onto the property for the Pre-site and Post Conversion Inspections.
3. Receive written pre-approval before starting Project. Notification will be sent to the email address on the application.
4. Receiving pre-approval is solely an estimate and does not guarantee a rebate. Rebate amounts are subject to change and will be determined by verification at the Post-Conversion Inspection using field and aerial measurements.
5. Applicant shall complete the Project in accordance with the City approved landscape and irrigation design plan within 180 days of written approval.
6. Completed Project will include a minimum of a 25% plant canopy as per the approved Plan.
7. Drip irrigation systems may incorporate subsurface/in-line drip tubing and non-adjustable, pressure compensating bubblers and emitters. Hand watering, adjustable bubblers and emitters are not allowed.
8. Applicant will ensure retrofitted areas have an operating pressure within the sprinkler/drip irrigation per manufacturer's specifications. This may require installation of a pressure regulator.
9. Applicant must provide a smart irrigation controller for all retrofitted landscapes.
10. If synthetic ground cover is proposed, only permeable landscape weed cloth or similar covering is acceptable. Plastic sheeting is not allowed as a ground cover.
11. Live turf projects removed and replaced with turf-looking grasses (e.g., Kurapia), concrete or other non-permeable hardscape, or replaced with all stone, gravel, pavers or decomposed granite are not eligible for a rebate.



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TERMS AND CONDITIONS CONTINUED

12. All bare or exposed soil must be covered with a 2-3" layer of decomposed granite or an alternative groundcover approved by the Planning Division.
13. Prior to scheduling a Post-Conversion Inspection written acknowledgement from the landscape architect/designer shall be provided to the Planning Division confirming that the landscaping and irrigation systems have been installed according to the approved landscape plans.
14. If the Applicant fails the Post-Conversion Inspection, the City will attempt to allow the Applicant to make changes to the Project to comply with the Program and be eligible for the rebate. The City will conduct one (1) additional post-Conversion inspection within 30 days of the failed inspection. The City will not provide more than two (2) inspections for failure to follow Program guidelines.
15. After the Project conversion is completed, approved, and verified, a rebate check will be mailed to the applicant's billing or mailing address associated with the applicant's account within 90 days.
16. The converted Project areas shall remain in compliance with all Program requirements for a period of at least five (5) years from the date of post-Conversion approval.

Applicant Initials: _____

RELEASE OF CLAIMS AND INDEMNIFICATION

By applying for or participating in any component of the City's Programs, personal information listed on your application may be subject to disclosure to any member of the public who requests it pursuant to the California Public Records Act.

Neither the City, nor its contractors or agents, makes any representation or warranty regarding the contracted services or products that you may select for your Project under the Program. Removal of turf and installation of water efficient devices and plants does not guarantee reduced water use. Any and all claims or causes of action you may have in connection with any defect or failure of performance of any contracted service or installed product or device provided to you for your Project may only be pursued with the contractor you hired or the appropriate manufacturer/distributor.

By participating in the Program and accepting the rebates provided, you thereby release the City, its contractors and agents, from any and all claims and causes of action that may arise out of your removal of turf from your property and/or the purchase, installation, and/or use of water efficient devices and plants in connection with the HOA Turf Conversation Rebate Program. The City and its representative will take photos of landscapes being renovated through the Program and may use pre and post conversion photos for reproduction or promotional purposes. Identification location features, such as address numbers, will not be included in any promotional materials.

The City is responsible for operating and enforcing the Terms and Conditions of the Program. The City also reserves the right to modify the Terms and Conditions at any time. As the Program participant, you are responsible for ensuring that your Project complies with all applicable Federal, State, County, local laws, City rules and regulations, as well as applicable CC&Rs and/or HOA restrictions. Quality of work and appearance of the converted area are the responsibility of the participant. Further, you agree to indemnify, defend, and hold harmless the City, its directors, officers, employees, contractors, and agents, from all liability and claims of any kind arising out of, or related to, your removal of turf and purchase, installation, and use of water efficient devices and plants in connection with this Program.

Applicant Initials: _____



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HOW TO APPLY

1. Read the Program's Terms and Conditions.
2. Meet the Eligibility Criteria
3. Submit a completed application to the City. **A complete application includes all of the following:**
 - Application form with all required initials and signatures
 - Internal Revenue Service (IRS) W-9 Form
 - Two (2) 11"x17" copies and one (1) digital (e.g., PDF) copy of a fully dimensioned landscape plan prepared by a landscape architect licensed in the State of California
 - Irrigation design plan and planting details
 - Other requirements deemed necessary by City staff

Applications are processed in the order they are received. Incomplete applications will not be processed until all required information is received.

PROPERTY OWNER INFORMATION

HOA Name: _____

Site Address: _____

Property Owner: _____

Email Address: _____ Telephone No.: _____

Mailing Address: _____

SITE CONTACT INFORMATION

Name: _____ Telephone No.: _____

Email Address: _____

TURF REMOVAL REQUEST

Live turf area to be converted (square feet): _____

**Project Area shall be a minimum of 500 square feet, up to a maximum of 25,000 square feet.*

ACKNOWLEDGEMENT AND SIGNATURE

I acknowledge the filing of this application and certify that all of the above information is true and correct. I have read and understand the Turf Conversion Rebate Program requirements outlined in the Terms and Conditions and agree to comply to these requirements. I further attest that I am the property owner of record, or duly authorized agent with authority to execute this application. If not owner of record, notarized authorization from owner of record must be attached.

Date: ____/____/____ Name and Title: _____

(Signature)