



CITY OF RANCHO MIRAGE

DEVELOPMENT SERVICES

BUILDING AND SAFETY DIVISION

69-825 Highway 111, Rancho Mirage, CA 92270

General: 760.202.9253

Inspections: buildingdept@ranchomirageca.gov

Plan Review Submittal Checklist

PLANS AND CALCULATIONS

All inspection requests and questions should be emailed to BuildingDept@RanchoMirageCA.gov. A response will be provided within 48 hours. Inspections shall be conducted Monday through Thursday only.

- All plans must be stamped and approved by Planning before submitting them to Building & Safety.
- All plans require a grading permit, when over 500 sq. ft., to be submitted to Public Works- Engineering Department before submitting to Building & Safety.

RESIDENTIAL

- Two (2) duplicate sets of wet-signed plans- residential (electric load calculations; single line HVAC; electrical diagrams; and plumbing isometrics).
- One (1) assessor's set residential. Assessor requires coversheet, site plan, and floor plan; this is a requirement at submittal.
- Two (2) duplicate sets of wet-signed energy calculations (Climate Zone 15).
- Two (2) duplicate sets of wet-signed structural calculations (110 MPH Wind Speed, Exposure C).
- Two (2) duplicate sets of wet-signed truss calculations, unless it is a conventionally framed system.
- Letter of acceptance for trusses from the engineer of record.

COMMERCIAL

- Two (2) duplicate sets of wet-signed plans-commercial (electric load calculations; single line HVAC; electrical diagrams; and plumbing isometrics).
- One (1) assessor's set commercial. Assessor requires coversheet, site plan, and floor plan; this is a requirement at submittal.
- Two (2) duplicate sets of wet-signed energy calculations (Climate Zone 15).
- Two (2) duplicate sets of wet-signed structural calculations (110 MPH Wind Speed, Exposure C).
- Two (2) duplicate sets of wet-signed truss calculations, unless it is a conventionally framed system.
- Letter of acceptance for trusses from the engineer of record.

If installing a pool, spa, solar and or block walls over 30 inches in height- SEPARATE PERMITS ARE REQUIRED



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APPROVAL AND OR PROOF OF PAYMENT

- School Fees (From the City 760-202-9253)
- Planning Approval (760-328-2266)
- Engineering Approval (760-770-3224)
- Fire Department (760-324-4511 X307) for Commercial, Industrial, Condominiums, and Apartments.
- Health Department for:
 - Restaurants & Food Service (760-320-1048)
 - Septic System Approval (760-863-7000)